

CODE OF CONDUCT FOR PUPILS

THIS POLICY IS REVIEWED ON AN ANNUAL BASIS

Policy reviewed by: Robert Bannon - Headmaster

Policy approved by: Robert Berry – Director of Operations

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Please note: 'School' refers to Chatsworth Schools; 'parents' refers to parents, guardians and carers.

This is a whole school policy, which also applies to the Early Years Foundation Stage.

This Code should be read alongside the school's Positive Behaviour and Exclusions Policy and the Behaviour, Rewards and Sanctions Policy. Together, these documents constitute the school's policy on the required conduct of pupils within and outside the school and thereby apply to the implied terms of the contract between the school and its pupils, their parents or guardians.

It is the moral philosophy of the school that each pupil should be capable of conducting himself or herself in a morally and socially acceptable manner at all times. The school wishes to provide an orderly, supportive and respectful environment for its staff and pupils. Any act of antisocial or inconsiderate behaviour towards others, under any circumstances, is a breach of this code.

Pupils are therefore expected to adopt the behaviours as outlined below.

Pupils should:

- Work hard and diligently
- Show respect and consideration to all members of staff and visitors to the school.
- Respect all school property
- Show kindness and consideration to other pupils
- Play their part in creating a happy, safe and enjoyable atmosphere at school
- Present a well behaved and courteous demeanour when representing the school
- Play their part in protecting the reputation of the school
- Wear clean, well presented and complete school uniform

The following behaviours are prohibited:

- Children will not commit criminal acts.
- Dishonesty; a child will not steal or in other ways conduct themselves in a dishonest manner.
- Bullying; the school has a zero tolerance of bullying. A child will not bully another child by any means; this includes any form of cyberbullying. Children should never be tempted into a situation, which could be interpreted as bullying.
- Children will not promote extreme political or religious ideology, whether directly or indirectly.
- Graffiti on personal possessions, school property, or property outside of the school will not be tolerated.
- Children will not chew gum on school premises or when wearing school uniform.
- Children will not use their mobile phones in a malicious or criminal manner.
- Children will not bring onto the school premises, or have in their possession on outings or field trips, any dangerous substances, including narcotics, cigarettes and alcohol.
- Mobile phones will not be permitted on the school premises unless they are held in the school office for the duration of the school day.
- Children will abide by the Acceptable Use (ICT) policy
- No medicines will be permitted on the school premises, including mild analgesics and non-steroidal

anti-inflammatory drugs (Paracetamol, Aspirin, Ibuprofen), unless by prior arrangement with the relevant staff, with whom the medicines will be kept and their administration managed in accordance with the school's First Aid and Medication Policy.

Failure to abide by this code will result in the implementation of the school's disciplinary sanctions at the discretion of the Head; these sanctions include expulsion or an extended period of suspension. Pupils privileged to be invited to join the Hall School community will be expected to accept its lawful curtailments or will be required to leave it.

The Education Act 2011 increased the authority of teachers to discipline children and ensure good behaviour, and created the power to search children for items and to issue same-day detentions. The school will not condone the breaking of the law and will not hesitate in taking the necessary action to remove a child from the school, if that child has broken the law, damaged the reputation of the school or adversely influenced other children at the school.

Hall School Wimbledon Drugs and Substance Misuse Policy

The School is committed to the health and safety of all its members and will take action to safeguard their well-being. The possession, use or supply of illegal drugs in the school context, which is defined as on any school premises or during any school activity, is totally forbidden.

Any such instance will be viewed as an extremely serious disciplinary matter and the likely outcome is permanent exclusion from the school.

The Head or other senior member of staff will inform parents at the earliest appropriate opportunity of situations involving the possession, use or supply of illegal substances in the school context.

Drugs Education

The School supports the following education aims in respect of illegal substances:

- To enable pupils to make healthy, informed choices by increasing knowledge of such substances, and by developing and practising skills for avoiding the use of them
- To provide accurate information about such substances in an age-appropriate manner
- To increase understanding about the implications and possible consequences of use
- To enable pupils to identify sources of appropriate personal support, but noting that if a pupil seeks support from a member of staff concerning drug misuse, confidentiality can only be maintained where the alleged use occurs outside the school context.

Drug-related incidents in the School Context

The Head ensures that all members of staff dealing with illegal substance issues are aware of the school's policy and procedures and that parents and appropriate outside agencies are kept informed.

The School will direct any investigations arising from the Drugs Policy. Each incident will be considered individually and the implications of the action to be taken weighed very carefully, but permanent exclusion must be seen as the most likely outcome.

Diagnostic saliva testing will be used if there are reasonable grounds to suspect a pupil of using illegal substances. This may then be followed up by the collection of urine samples under strictly controlled conditions for subsequent professional analysis off-site.

Final disciplinary decisions are made by the Head.

There is no legal obligation for the school to inform the police regarding any drug related incidents unless the law has been broken. However, the school enjoys an excellent relationship with the local police force and is likely to consult them in any event.

Reports of incidents outside School

Incidents outside the school context will not necessarily be regarded as a disciplinary matter, and wherever possible the school will hope to counsel and advise substance users. However, pupils should note that the use of illegal substances outside school can lead to disciplinary sanctions being taken up to and including permanent exclusion.

If there is any doubt concerning the safety of a pupil in the home when a drug incident is reported, the local authority Social Care service will be alerted. The school will consult Social Care if a child is deemed to be at risk.

The law as it relates to controlled Drugs

It is against the law:

- To be in possession of a controlled drug.
- To be in possession with intent to supply another person.
- To be involved in the production, cultivation or manufacture of controlled drugs.
- To supply another person with a controlled drug whether or not any form of payment changes hands.
- To offer to supply another person with a controlled drug.
- To import or export controlled drugs.
- To allow premises you occupy or manage to be used for the consumption of certain controlled drugs (smoking of cannabis or opium but not use of other controlled drugs) or supply or production of any controlled drug.

The law as it relates to Alcohol

It is against the law:

- To sell alcohol to someone under 18 anywhere.
- For an adult to buy or attempt to buy alcohol on behalf of someone under 18 (retailers can reserve the right to refuse the sale of alcohol to an adult if they're accompanied by a child and think the alcohol is being bought for the child.)
- For someone under 18 to buy alcohol, attempt to buy alcohol or to be sold alcohol.
- For someone under 18 to drink alcohol in licensed premises, except where the child is 16 or 17 years old and accompanied by an adult. In this case it is legal for them to drink, but not buy, beer, wine and cider with a table meal.
- For an adult to buy alcohol for someone under 18 for consumption on licensed premises, except as above.

It is not illegal:

- For someone over 18 to buy a child over 16 beer, wine or cider if they are eating a table meal together in licensed premises.
- For a child aged 5 to 16 to drink alcohol at home or on other private premises

The law as it relates to Tobacco

It is against the law:

- To sell cigarettes, tobacco or cigarette papers to anyone under 18, but it is not a criminal offence for a person under 18 to smoke.
- However, smoking is banned in all enclosed public spaces and workplaces, whatever your age.

The school will take very seriously the illegal imbibing of alcohol in a public place, by any of its pupils.

Parental responsibility

It is an implied term of the parent's contract with the school that their child will attend school properly dressed in school uniform and capable of behaving according to the school's code of conduct.

Parents will be expected to inform their children of the law as it relates to controlled drug use, solvent abuse, tobacco and alcohol.

School's responsibility

The school has a 'duty of care' to all its pupils, to ensure their health, safety and welfare according to their needs at all times. The school will observe and comply with the laws relating to controlled substances.

A child that chooses to misuse any of the above substances is likely to require help and guidance with their problem. In some cases, there may be an emotional cause to the child's deviancy and sympathetic

and caring approaches will be required to address the child's specific needs. The school aims to give all pupils the appropriate knowledge and understanding of the effects of substance abuse in both the long and short term.

The school, at the discretion of the Head and in consultation with the parents and appropriate specialists, will support a rehabilitation programme undertaken by a child. However, the school will not condone the breaking of the law and will not hesitate in taking the necessary action to remove a child from the school, if that child has broken the law, damaged the reputation of the school or adversely influenced other children at the school.

A Guide for the Children

The Reason for Codes of Conduct

Codes of Conduct are designed for the well-being of all.

They are intended to create a safe environment in which you and your property are protected, and to enable teachers to teach and you to learn without disruption.

The Code applies in school, and where appropriate on journeys to and from school, field trips and on school visits. It is important that everyone associated with HSW remembers that the school's reputation depends upon the way we behave. If you do not understand any of the words in this document or understand what it means, please ask a teacher to help you.

1. It is expected that we will act with courtesy, consideration and respect towards one another.

It follows that:-

- Any activity on your part which could be described as bullying (eg. hurting, name calling, ganging up on another) is completely unacceptable.
- Your behaviour on your way to and from school should be such that members of the public are respected and the good name of the school preserved.
- The school staff have a right to be treated with respect by you, notably -
 - to be addressed politely
 - to be listened to without interruption
 - to have their instructions followed straightaway without argument
 - to expect pupils to be honest and truthful.
- You should not run or push in the school buildings.
- You should share the outside play spaces at breaks and lunchtimes.

2. We should co-operate to enable teaching and learning to take place most effectively.

It follows that:-

- You should never act in any way to distract others from learning.

- You should arrive on time with the correct equipment.
- On arrival you should enter the classroom and immediately get your books etc. ready for work, and put your bags away.
- Only one person is to speak at a time, with the teacher's permission.
- The teacher decides where pupils sit.
- You should only move around the classroom with the teacher's permission.
- You should work to the best of your ability and always complete homework on time.

3. We should behave in such a way as to ensure the safety of people and property at school.

It follows that:-

- You may only cycle to school if you wear a cycle helmet.
- If you arrive late, you must inform the School Secretary, so that the school knows that you are present.
- If you have to leave school you must first report to the school office.
- You should not loiter in or outside the lavatories.
- Valuable articles should not be brought to school without the permission of a teacher who is prepared to accept responsibility for them.
- Articles, which could be dangerous such as matches, lighters, knives or anything which could be described as a weapon, must not be brought to school.
- Smoking is dangerous and is not allowed on the premises, or on the journey to and from school or on school visits.
- It is the school's policy to apply severe sanctions to any pupil who is caught in possession of illegal drugs, or who attempts to supply such drugs to others. This applies whilst at school, on the journey to and from school, or on a school visit.
- Never take anyone else's property without first having asked and gained their permission.
- You should not enter classrooms at break or lunchtime unless a teacher is present.
- You should not scribble or graffiti on school work, or folders.

4. We will take pride in our appearance and that of the school and its environment.

It follows that:-

- You will wear full school uniform in school, and on journeys to and from school.
- You should not wear an outdoor coat in school buildings except when arriving in the morning and leaving at the end of the day.
- Place all litter in the bins provided, as litter damages the environment and can be dangerous to health.
- You may not eat or drink within the school buildings, other than the Dining Room.
- Chewing gum is forbidden.
- Jewellery is not permitted.
- Girls may not wear make-up.
- You are not allowed an extreme hairstyle. You may not have your hair dyed.

You should report any accidental damage to school property to the School Office. Deliberate damage, vandalism or graffiti is obviously unacceptable and you will be required to pay for the repairs.